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| **………………………..India Pvt Ltd** | | |  |  |  |  |
| **ADDRESS 1** | |  |  |  |  |  |
| **ADDRESS 2** | |  |  |  |  |  |
|  | |  |  |  |  |  |
| India. |  |  |  |  |  |  |
|  |  | **PURCHASE ORDER** |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **To:** | **…………………………………… Pvt. Ltd.** | |  |  | Date: DD/MM/YYYY |  |
|  | New Delhi – 110001 | |  |  | No. : …………... |  |
|  |  |  |  |  | **Ref.:** Quotation through mail |  |
|  |  |  |  |  |  |  |
| **K.A.** | **Mr. / Ms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **S. No.** | **Description** | | **Qty.** | **Unit Price** | **Amount** |  |
|  |  |  |  | **INR** | **INR** |  |
| 1 | ………………………………….. ( Product) |  |  |  |  |  |
|  | → VAT **or** CST @ 5% extra as applicable. | |  |  |  |  |
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|  |  | **Total** |  |  | **23,100.00** |  |
| **Amount in Words:** | |  |  |  |  |  |
| Rupees …………………………...Only | |  |  |  |  |  |
| **For ………………………….. India Pvt. Ltd.** |  |  |  |  |
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|  |  | **AUTHORISED SIGNATORY** |  |  |  |  |
|  |  |  |  |  |  |  |
| ***TERMS & CONDITIONS*** | | |  |  |  |  |
| PRICE BASIS | |  |  |  |  |  |
| DELIVERY PLACE | |  |  |  |  |  |
|  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |
| DELIVERY | | :Immediate |  |  |  |  |
| PAYMENT | | :Payment release within a week on  delivery |  |  |  |  |