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| Company Address |  |  |  | **Company Logo** |
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| Ph. : ………………………… |  |  |
| E-Mail : ………………………Website :…………………….. |
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|   |  |  |  |  |  | **PAN :** |  |   |
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|   |  | PROFORMA OF CHARGES (Advance charges) |
|   |  |  |  |  |  |  |  |   |
|   | CI NO: ……………………………… |  |  |  |   |
|   |  |  |  |  |  |  |  |   |
| Client | company name |   |  | Bill No. & Date  | Proforma/month/no. / date |
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| Address | ………………………………. |  | Caption |   |   |   |
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|   | ……………………………………. |  | Work Order No. |   |   |
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| Item No. | Descriptiond |   | Rate | Amount |
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| Terms & Conditions |   |   | ……………. cost |   |   |   |
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|   |  |  |  | Pre Tax Amount |   |   |
|   |  |  |  | ……. Service Tax |   |   |
|   |  |  |  | Net Payable Amount |   |   |
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| Rupees : …………………………………… only |  |  |  |   |
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|   |  |  |  |  |  | (See overleaf for terms & conditions) |
|   |  |  |  |  |  |  |  |   |
| Prepared By |  |  | Checked By |  |  |   |
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